

## **OAK KNOLL KINDERHAUS MONTESSORI BOARD MINUTES 8-10-05**

Present: John Barrone, Peter Dimopoulos, Lisa Vigil Ruelas, Nina Powell, Hannah Holland, Joyce Barrone, Gwen Hourihan, and Executive Director, Elisabeth Dimopoulos. Absent: Norman Merino, Jonna Dennis, Dorothy Chambelss.

**Calendar:** master staff and parent versions of calendar passed around and discussed. Additions and corrections discussed. Elisabeth to revise.

### **Staff/Board Potluck set for September 1 – pool party – at Barrone house.**

Silent Auction packets in folders before first October auction meeting (raffle material out in January). Jenny Lin will act as communications committee head and take care of updating bulletin boards at both sites. Need from Jonna Holiday Card (costs and) schedule to add to calendar. Calendar distributed on bulletin boards and in folders with tuition invoice (2 months advance calendar at a time).

**Elisabeth Dimopoulos Director's Report:** Teacher offering camp to families; it is not an Oak Knoll approved nor was permission asked. Exec Dir to ask teacher to have families sign liability release so that OKKM is covered. Aliete instructed to over enroll Orange Grove by 2-3 spaces. Board wants information on how many new families start September. E.D. asked for committee heads to write paragraph for next newsletter.

**Orientations:** Board members to explain parent credit system.

**Parent Hours sub committee report:** distributed recommendations dated 8-10-05. Elisabeth and Corrina will head up the sign-up and tracking of all credits this year. Keep a place on bulletin boards for opportunities. Teachers will help track hours with a binder in each class listing tasks. Teachers report to Elisabeth at staff meeting. Board to discuss in more detail at next meeting.

### **Old Business:**

Accreditation

Financial projections

Expenditure guidelines

Retreat format, date and subjects covered

Tuition assistance (ie, bartering)

Elementary transitioning procedures (esp. Lake to Orange Grove)

New Treasurer

Performance review period for Executive Director

**Next Meeting: Weds, Aug 17, 5:30pm, at Gwen's hours**