


**OAK KNOLL KINDERHAUS MONTESSORI
BOARD MEETING MINUTES
MARCH 2, 2005**

Attendance: John Barrone, Peter Dimopoulos, Lisa Ruelas, Hannah Holland, Jonna Dennis, Dorothy Chambless, Nina Powell, Gwen Hourihan and Executive Director, Elisabeth Dimopoulos.

- I. Call to Order by John
- II. Financial Report by Jonna: all paid up, doesn't include re-enrollment fees and non-payments. Eliminate credit card debt with early tuition payment from Dennis'. Payroll will rise with new primary teacher and Executive Director's salary. IRS is happy with payments. Board needs to discuss raises.
ACTION: John & Jonna to do projections so that board can read and vote on them next meeting.
- III. Enrollment: Aliete gives tours each week. There is a waiting list. We are at 76 enrolled students; 97 w/ Maggie's new class.
- IV. Clean-up party wrap up: Dorothy's room is done; still working on Maggie's room (plan to complete before her class starts). Discussion on communications for such "parties."
ACTION: put up info on boards as well as emailing and in folders.
- V. Judy's presentation of Parents Groups: on hold till next meeting.
- VI. New board member nomination and vote: Norman
Each board member gave pros and cons; voted Norman in to Board;
ACTION: Dorothy to send his email address to all board to Welcome him. In future it was suggested that Nina do balloting w/ secret ballots/forms. Future board members needed: accountant, lawyer.
- VII. Old Business:
 - a. Silent Auction already up to \$3300. in procurements. First auction meeting on 3/9.
 - b. TEACHERS: 
- VIII. New Business:
 - a. Toddler Play Yard: has a fungus in wood chips. Toddler's now sharing front yard. Elisabeth presented foam option, will look into rubber chips. Front yard has some too. ACTION: schedule front yard play yard; when rain stops turn chips and look in to bleach solution; real issue is drainage. Touch base by email mid-month re: scheduling of front yard; contacting botany experts through Descanso; and Elisabeth meetings with companies.
- IX. **Next Meeting:**
Judy's report on parent committees.
Elementary transitioning; procedures for transitioning students, esp. Lake to Orange Grove.
Tuition assistance (one family has asked to barter)