

- 9) FUNDRAISING: the cards were a huge hit. Suggestion to make more as blank cards; or to sell new cards twice a year; and/or to sell in August at a holiday break price. Ken at Coffee Gallery will give Oak Knoll a wall as well to display information.
- 10) AUCTION: need an MC if anyone has suggestions/contacts. We need an attendance of buyers, friends and families as some immediate families are feeling tapped out. Elisabeth will focus on the auction with Nina and Lisa. After the first mailing, we have already received some items.
- a) ACTION: ask Jonna about poster painting; Elisabeth has offered to do the lettering for it.
 - b) ACTION: John has offered to buy stamps for the next mailing.
 - c) ACTION: Timeline needs modifying.
 - d) ACTION: Invitations need to go out 6 weeks prior: March 31.
 - e) ACTION: Nina to work on database of potential companies/individuals to donate.
 - f) ACTION: Lisa to work on calling lists for donations. (Alumni list was mentioned.)
 - g) ACTION: Ask parents for names in auction packet; names of people to invite and ultimately to add to mailing list.
 - h) ACTION: Gwen to call The Kitchen (for Exploring Foods) regarding packaging dinner and donating dinner for 2/4.
 - i) ACTION: ask parents and companies to use biz card for congratulatory notes in the program (\$25 each).
 - j) ACTION: set first Auction Meeting.
- 11) Re: PRESS – look into Pasadena Weekly and Pasadena Star News. Star did a feature 2 years ago when we sent them a press release. Time for a refresher. Weekly could have a photo of kids doing craft.
- a) ACTION: Gwen to ask for contacts for both papers.
 - b) ACTION: look into LA Parent and their Education Directory issue for listing. Who to do?
 - c) ACTION: Elisabeth to research prices of ads/listings.
- 12) HOMEROOM PARENTS: to meet this weekend. They should be in charge of the Auction Classroom Project.
- 13) FLINTRIDGE: LaShauna was supposed to get back to us but never did. Elisabeth is going to follow-up with Flintridge. Suggestion for all Board members to look at Flintridge materials sent by email and attend when can.
- 14) NEXT MEETING: set for Weds, Feb 2, 6-8pm, at Gwen's house. Hourihan/1085 Mar Vista Avenue/Pasadena (south of Claremont, east of Lake). Home 626-398-5569.
- a) ACTION: childcare? Miss Andrea is interested.
 - b) ACTION: dinner or potluck? Opinions?
- 15) ITEMS FOR NEXT MEETING:
- A) [REDACTED].
 - B) Start planning Summer Camp. Info should go into re-enrollment packets. Look at contract for OG; is it free during summer if we hold Camp there?
 - C) Meet new prospective board member (Norman) through Dorothy.