

Oak Knoll Kinderhaus Board of Directors Meeting
April 21, 2004

Attendees: Dorothy Chambless, Jonna Dennis, John Barrone, Joyce Barrone
Not in attendance: Elisabeth Dimopoulos

Called to order at 7:26 p.m.

1. Heather Donaldson has verbally tendered her resignation. The board has decided to schedule a meeting with her to discuss this.
 - a. Options to replace Heather
 - i. Barbara Waddle
 1. Need to determine whether she has any experience teaching an elementary class
 2. Jonna will check on her references this coming week
 3. Dorothy has had a 2 hour meeting with her previously and would like the other members of the board to meet her.
 - ii. Andrea Call
 1. Currently the aftercare supervisor. Has been excelling at the position.
 2. Could take the non-AMI Canadian correspondence course and be certified to teach the elementary class by Fall
 - iii. Lisa
 1. Has the materials already to take the correspondence course
2. Awaiting finalization from DSS for Orange Grove site.
 - a. Need to determine number of students allowed in each classroom at Orange Grove – may only be allowed 21/22 on either side.
 - b. Discussed moving the Elementary to Claremont and having two primaries at Orange Grove, one at Lake. No final decisions made.
 - i. Need clarification as to whether the elementary students would be able to use the playground when the primary/toddlers are not outside or if they cannot use the facilities at all.
3. Summer School
 - a. Reviewed maximum number of students estimated
 - i. 20 primary students at Lake
 - ii. 14 toddlers at Lake
 - iii. 20 primary students at Orange Grove
 - b. Discussed whether it makes sense to open Orange Grove over the summer. Decided we will fill Lake first and if and only if the enrollment is at least 6 students over the max above will Orange Grove also be open for summer school.
4. Year Round classes
 - a. Tabled for further discussion
 - b. Agreed that all are in favor of year round education but do not believe we should put in place until 2005.
5. Teachers need to take more responsibility for cleaning their classrooms.
6. Need to find a different cleaning lady who will charge less and do more.
7. Require Heather to prepare a teaching plan for her vacation/wedding so a substitute has an outline to work from.
8. Need to re-negotiate Don Lewis's barter contract for work as webmaster.

Adjourned at 9:45 p.m.