

**Oak Knoll Kinderhaus Montessori  
Board Meeting  
November 4, 2001  
1200 North Lake Avenue, Pasadena  
DRAFT MINUTES**

**Attendance**

<b>Board Members Present:</b>	<b>Board Members Absent:</b>
John Barrone	Claudia Alvarez
Joyce Barrone	
Dorothy Chambless	
Martin Regalado	
Maryrose Regalado	
Jonathan Spaulding	

Executive Director: Elisabeth Dimopoulos

**Call to Order** Dorothy Chambless called the meeting to order at 9:20 am.

**President Report** Dorothy discussed her idea of the Communication Committee's job description (see attached).

**Campus Development Committee Report** There are no other members besides Dorothy and Elisabeth. Does anyone else want to join? Elisabeth reported that the architect would draw a plan for the play area as soon as possible. A budget still needs to be determined. Nov. 16 is the deadline to get the ideas to him. Nov. 23 is the deadline for the architect to finish the plans. Construction of the play area will be done during the winter break. Elisabeth also reported on the progress regarding the licensing of the Claremont House. The window screens and the barrier to the storage room still need to be taken care of. She has contacted the DSS analyst, but has received no response. Mrs. Lumarda will finish painting the Claremont House next week.

**Executive Director Report** Elisabeth reported that the school has received a grant from Parsons and a donation from an alumni grandmother. She also reported that the school has hired a new piano teacher, Ms. Joji. She is a concert pianist, highly qualified, and teaches piano using the Suzuki method.

**Minutes** Maryrose Regalado read the minutes from Oct. 21, 2001. Changes were made and the minutes were approved.

**Treasurer Report** Postponed. Treasures absent.

**Communication Report** The newsletter was put together by Martin Regalado and was available at the Open House. It will be mailed out to families that inquired about the school in the last three months. There was also a discussion regarding the article on the fireplace in the Claremont House. Jonathan Spaulding will attend a lecture given by an architectural historian who may be interested in coming to see the fireplace. Dorothy also has some other people she can contact regarding the fireplace to stir up interest in the school.

