

**Oak Knoll Kinderhaus Montessori  
Board Meeting  
October 21, 2001  
1200 North Lake Avenue, Pasadena**

**Attendance** Board Members Present:

John Barrone  
Joyce Barrone  
Dorothy Chambless  
Martin Regalado  
Maryrose Regalado  
Jonathan Spaulding

*Claudia always  
absent (ill)*

Executive Director: Elisabeth Dimopoulos

**Call to Order** Dorothy Chambless called the meeting to order at 9:20 am. Maryrose Regalado was asked to take minutes and she agreed.

**Outdoor Environment** Dorothy reported that it would be okay to have a shed along the south wall of playground. Elisabeth reported that wood chips will be used in the play area, which will cost about \$600.00. This can be done during the 2 weeks of Winter Break. The asphalt will be removed for the play area and will remain for the shed and the eating area. Denise Lumarda has started painting the exterior of the Claremont House. She may be done in time for the Open House on Nov. 1, 2001. We will be asking parents to donate various plants, pots, and soil for the outdoor environment. Elisabeth announces that anyone interested can help in planning the playground.

**Communication Committee** Jonathan reports that he has received copies of previous newsletters and hopes to have a new newsletter ready by the Open House on Nov. 1, 2001. There was a discussion regarding new elements for the newsletter. Suggestions were as follows:

- ◆ Discussion of developments with Claremont House
- ◆ Discussion regarding Montessori Education
- ◆ Article regarding Open House/Grand Opening
- ◆ Announcements regarding monthly Montessori Educationals

Martin suggested newsletters be available 3 days before Open House so they can be mailed out in time to remind people to attend Open House. Jonathan suggested passing out newsletter at the Open House and then mailing it to those who did not attend. This can also save us money in mailing costs.

**Open House** Dorothy will send out a press packet to the Pasadena Star News with a picture of the fireplace in the Claremont House. She will ask Tina Weaver if she has a picture of the fireplace. All of this needs to be done this week. Fireplace is a good marketing tool for people who are interested in the historical aspect of the fireplace to come to the Open House.

