

Oak Knoll Kinderhaus Montessori

Board Meeting Notes August 26, 2001 Sunday Coffee House on Lake Street
9:00 AM

Present: John Barrone, Joyce Barrone, Dorothy Chambless, Elisabeth Dimopoulos, Eric Kay, Amy Kay, Tracy Kerr

There will be a Parent Orientation on Monday August 27, 2001.

Alicia is no longer a Board Member and has submitted a letter of resignation due to illness. A thank you letter should be sent to her because of her long standing in the School Community and her help in the construction and maintenance process of both the old and new school site.

There was a motion to recruit Board members outside the parent family community.

Motion was voted on by John Barrone and seconded by the entire group

Motion to begin thinking about job descriptions for all board members so all know who does what.

Motion was voted on by Joyce Barrone seconded by the entire group

Claudia Alvarez should be invited to become treasurer of the Board. She is an accountant and has already been asked to be on the Board.

Hierarchy that exists (ed.?)

Elisabeth Dimopoulos ~~CEO~~ Executive Director
Dorothy Chambless, President
John Barrone, Vice President
Tracy Kerr, Secretary
Joyce Barrone, Chair of Fundraising Committee
Eric Kay, Chair of Campus Development Committee

There were several suggestions made: the need to figure out what the board needs to be informed about and what we don't.

There was also a need for an Ad Hoc Committee for recruitment.

Elisabeth reported that a New Parent Orientation meeting was held. The all Parent orientation meeting will be Monday August 27. There will be a short info for parents so they know what is going on and what needs to be done. Elisabeth will be informing the parents about parking, entrance, etc., going through the Parent Handbook since it has been rewritten. A Permission form for Field Trips and using children's pictures for ads and other purposes (grants); parent hours will increase from 2 to 4 in the future. Four hours is better but 2 is acceptable. Those not fulfilling their parent hours will be billed the

next month; parents will be informed which primary class they will be in. There are approximately 10 children in each class. Room parents need to be elected. Roster should have e-mail address unless specified not to do so.

Room parent for each class will be responsible for: Snack calendar, they can choose to sign up or contribute \$10.00. They will also keep track of parent hours for kids in that room and give that information to Elisabeth.

There has been a new teacher hired. Aliete Guerrero will be the new primary teacher working from 7:30 – 3:00 except on Fridays when she will come in at 8:30. She will team up with Vicky for a Montessori all day program. There will now be 2 primary classes of 3-6 year olds.

Meeting adjourned at 10:25 AM

Next meeting scheduled for Sunday 9/9 at 9:00 AM at the Coffee House on Lake.
We will be meeting every other Sunday for a while.

Respectfully submitted Tracy Kerr.

