

This meeting will be a Bring your own. Hopefully arrangements will be made for the children to be well cared for in a non-Board Members home.

OAK KNOLL KINDERHAUS MONTESSORI

BOARD MEETING - July 30, 2001 - 6:30 PM
SCHOOL SITE - 1200 NORTH LAKE AVENUE
PASADENA, CA 91104

AGENDA:

Minutes - June 18, 2001 - for approval - Dorothy
June 25, 2001 - for approval - Joyce Barrone
July 9, 2001 - for approval - Joyce Barrone

Board President letter to all Board Members - attached.

All other business tabled.

Board letter July 29, 2001 **The many hats of parents who are Board Members**

These are some issues and thoughts that I would like members of the Board to consider:

Board members as parents – what are their commitments
Board members as Board members – what are their responsibilities
Board members that are contracted by Oak Knoll Kinderhaus, Inc.- what that means

The reason I think we should consider these issues is because so many of us wear all these hats, and for those reasons the waters are a little muddy when we think about how much is an obligation and to what extent.

I think that is what we all need to ask ourselves individually and then put these things into motion. I think perhaps one way of doing this is by stepping back removing ourselves from the picture. Then critically coming up with ways that will clarify these issues.

As parents each family is obligated to contribute 4 hours per week in parent hours. As Board members we have not specified what that entails. It seems to me that Board members that are parents should figure out how much time they can comfortably give in meetings, chairing committees, talking with other parents, etc. As salaried or contracted members we need clear definitions of what is required of us.

I know we need an overall picture of what our Campus will look like in the near future. We all have parts of the puzzle and we need to start making them fit into a cohesive whole. That said how can we start?

What we have:

We have a working board
We have a contractor willing to do the work
We have a School
We have old parents
We have new parents
We have a partnership with another educational institution
We have news coverage which may generate contacts and students

What needs to be done and can be done immediately:

Accounting- Elisabeth and Claudia Alvarez
Outdoor maintenance – Teachers and children
Indoor construction completion – Parent hours (Campus Dev. Comm.Coord.)
Work to be done in Lake Street school – completion of each room.
What can be done with little or no money

Planning outdoor environment – Board members Campus Development Comm.

getting free materials and plants. What will it take and how to maintain it?

Who is responsible for plants and outdoor environment now – Teachers?
Trimming, watering, sweeping the grounds, litter removal, etc.

Surrounding area beautification (planting, watering, weeding) -CDC

Fundraising projects to be decided on – Fundraising Committee/Board

School calendar projection completion – Board input for completion

Ongoing projects

Tutoring partnership, August 16th Educational – (possible future fundraising contacts) Board Members, Advisory Board members, Board members from DEAP, Perspective Board Members

Silent Auction completion and beginning plans. Deadline needs to be established

Community involvement with area organization

Board Recruitment.

Choosing a Consultation – Flintridge Foundation

Projects on hold

Claremont House

Involvement with Pasadena Arts Council

Summer 2002 Youth Opera performance and collaboration with Montessori institution, Pasadena Opera, Pasadena Arts Council and DEAP

Maintenance contractor

Supply Person – Office as well as school

Newsletter

We need to look at these lists and get involved in something now whether it is planning or implementing. We need to start with ourselves before we try to get others to get involved and if we do that we will be ready to ask our parents for their help, but we need to have a plan before we can ask anyone else to commit their time and energy.

I know we are all busy but I think from the above list of “things” we might start a dialogue which will move us forward. I hope it will not muddy the waters even more.

Dorothy

5226 Townsend Avenue
Los Angeles, CA 90041

July 29, 2001

Dorothy Chambless
Elisabeth Dimopolous
Oak Knoll Kinderhaus Montessori
1200 North Lake Avenue
Pasadena, CA

Dear Dorothy and Elisabeth,

This letter will serve as my resignation from the Board of Oak Knoll Kinderhaus Montessori School.

I have watched the school grow and know that together you two can create miracles. I will always thank you for your treatment of both Joey and Carmen.

Please know that I will be available to you as an advisor or consultant, and can be called upon to perform duties for you when my schedule permits it.

With sincere regards,


K.C. Cipriano